

**CECILIA’S ELITE REPEAT, INC.**

*“Keeping it Elite” since 1983*

12995 South Cleveland Avenue, Suite 130, Fort Myers, FL 33907

Phone: 239-437-1222 Email: info@elite-repeat.com

www.Elite-Repeat.com

**CONSIGNMENT CONTRACT between Cecilia’s Elite Repeat, Inc. and**

Customer Name: \_\_\_\_\_ Account No: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**PLEASE READ THE FOLLOWING POLICIES, TERMS AND CONDITIONS CAREFULLY BEFORE YOU SIGN**

**CONSIGNMENT POLICIES, TERMS & CONDITIONS**

**GENERAL**

Cecilia’s Elite Repeat, Inc. (“We”) will accept up to 12 items based on our inventory needs BY APPOINTMENT ONLY. You may bring in Chico’s and very high end designer items (Louis Vuitton, Chanel, Gucci, etc.) without an appointment. We MAY accept formal/evening wear without an appointment, depending on our inventory needs-please ask.

Items must be of current fashion (less than 2 years old) and current season, in like-new condition with no spots, stains, snags, pilling, yellowing, unprofessional alterations or obvious signs of wear. All buttons and zippers must function properly. Items must be freshly cleaned, ironed or steamed, on hangers, no smoke or pet odors / hair or fur. We do not accept Designer “knock-offs”, or items from Wal-Mart, K-Mart, Target, Gap, or Old Navy. Winter wear is accepted in November and December only. A ONE-TIME \$5.00 “CONSIGNOR SIGN-ON” FEE WILL BE COLLECTED FROM ALL NEW CONSIGNORS.

We check items that you bring in during your appointment and will return any that we deem unacceptable. Occasionally, we later find flaws in items and must pull them from inventory and place in our bag of donation items without notification to you. Please CAREFULLY scrutinize your items before bringing them in to avoid rejection and/or donation. We will return your hangers to you if desired.

We establish the selling price of each item and market them for 90 days (75 day minimum requirement). At 91 days, unsold items are considered expired and become the property of Cecilia’s Elite Repeat. We may donate expired items to one of several organizations or place them on the store’s final markdown racks. There is NO compensation for expired items that are donated or sold on final markdown racks.

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**INVENTORY**

Upon request, we e-mail or give you a printout of your inventory once your items have been logged.

**PAYOUT**

We pay out 40% of the item's sale price on or after the 10<sup>th</sup> day of the month following the item's sale (50% payout for Chico's, St. John Knits and very high end designer items).

It is **YOUR** responsibility to check with us **IN PERSON, BY EMAIL OR BY PHONE** each month on or after the **10<sup>th</sup>** to see if any of your items have sold and if any payout money is due. Due to the number of consignors with whom we work, we CANNOT contact you to let you know when your items sell. If you prefer checks to be mailed, you must advise us in writing and provide us with a sufficient number of self-addressed, stamped envelopes and we will mail your payout checks to you. If we provide the envelope and stamp, we will charge your account \$2.00 per envelope mailed. You are otherwise responsible for collecting your payout monies. We cannot allow others to collect your payout money for you unless you personally give us explicit instructions to do so and with specific names. We may require picture ID before dispersing payout money.

**PLEASE NOTE THAT PAYOUT MONEY THAT REMAINS UNCOLLECTED AFTER 4 MONTHS FROM THE MONTH OF SALE BECOMES THE PROPERTY OF CECILIA'S ELITE REPEAT, INC. IT IS YOUR RESPONSIBILITY TO COLLECT PAYOUT MONEY IN A TIMELY FASHION.**

**EXPIRATION**

If you wish to collect your unsold items prior to their expiration (that we have marketed for a minimum of 75 days), you must call, email or come into the store at least ONE WEEK PRIOR TO THEIR EXPIRATION and ask us to pull your remaining inventory (please allow 2 full days for us to gather your items before coming in to retrieve them). Please note payout dates and expiration dates in your calendar or planner, as we DO NOT contact you or otherwise remind you that your items are due to expire. We cannot allow others to collect your expired items for you unless you personally give us explicit instructions to do so and with specific names. We may require picture ID before issuing inventory printouts to collect unsold items.

**SECURITY**

We utilize security sensor tags and video surveillance cameras and other measures to help protect your items, however WE ARE NOT RESPONSIBLE FOR LOST, DAMAGED, SOILED OR STOLEN MERCHANDISE.

I, the undersigned, have read, understand and agree to the above Consignment Policies, Terms & Conditions

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

Consignor sign-on fee of \$5.00 collected by EMPLOYEE: \_\_\_\_\_ DATE: \_\_\_\_\_